



**DESCHUTES COUNTY SOIL & WATER CONSERVATION DISTRICT**  
Board Meeting Minutes – August 17, 2023  
Meeting location: Bend Downtown Library, Bend OR with a Zoom option available.

**Current Board Members**

Director Zone 1 (Redmond)	
Director Zone 2 (Sisters)	William Kuhn
Director Zone 3 (Tumalo)	Jeff Rola, Co-Chair
Director Zone 4 (Alfalfa)	James Warren, Co-Chair
Director Zone 5 (South County & La Pine)	Andrew Aasen, Treasurer
Director At-Large #1	Robin Vora, Secretary
Director At-Large #2	Brian Lepore

Directors present: Jeff Rola, Andrew Aasen, William Kuhn, Robin Vora

Staff present: Erin Kilcullen, General Manager; Todd Peplin, Lead Planner; Tom Bennett, Conservation Technician; Jena Thomas, Programs & Operations Coordinator

Agency attendees: Lars Santana, NRCS District Conservationist

Other attendees: Amy Hensley, prospective board member

See Website for acronym descriptions:

<https://www.deschuteswcd.org/files/ede6f9a58/Acronym+Glossary.pdf>

Order of business:

1. Call to Order & Introductions: The meeting was called to order at 6:10 p.m.; all attendees introduced themselves.
2. Public Comments: None.
3. Agency Reports:
  - a. NRCS
    - As we approach the end of the fiscal year, NRCS is starting to think towards 2024. They will be dealing with the Inflation Reduction Act (IRA). In Deschutes County, this act will heavily emphasize “climate-smart” practices, forestry, cover cropping, etc.
    - NRCS’s website hosts a ‘success story’ section, Jena will look into getting our forestry projects published.
    - Lars is working on a multi-landowner pipeline project (Cloverdale pipeline). He recently found NRCS cannot pay for the flow meters, leaving 8 landowners without flow meters. He is seeking assistance from the district to pay for the 8 flow meters. This would cost roughly \$8000
    - The state conservationist is retiring, so there may be turnover at the state office
4. Program Updates: See Exhibit A.
5. Manager Report: See Exhibit B.

6. Action Items:
  - a. OACD Annual Dues
    - It's time for annual dues, DSWCD paid \$723 last year. This year, it will be \$768.
    - Motion made by Robin Vora to pay dues at \$768. Andrew Aasen seconded.**
    - The motion **passed unanimously.**
  - b. Paid Leave OR Policy
    - Erin has created a new policy regarding paid leave. Discussion will be continued at the next board meeting
  - c. New Board Position
    - Amy Hensley was appointed to the position of Director Zone 1 (Redmond).
    - She is awaiting approval from ODA to be sworn into office
    - Discussion will be continued at the September meeting
  - d. Marketing for the District
    - The district has been discussing a marketing strategy for the district
    - We are potentially interested in exploring new marketing outlets, budgets and sources
  - e. Strategic Plan Meeting for September
    - September board meeting will dive into the details of the strategic plan
    - Erin would like the meeting to be held 5:30pm-8:30pm
7. Treasurers Report: See Exhibit D:
 

**Motion #3 made by William Kuhn, seconded by Andrew Aasen that the board has received the presented Treasurers reports for July 2023.** Rollcall vote: unanimous approval.
8. Approval of Meeting Minutes:
 

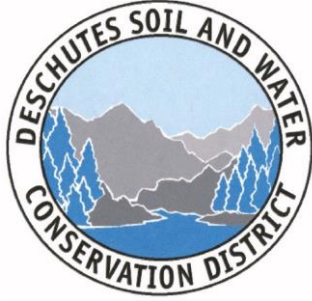
**Motion #4 made by Andrew Aasen, seconded by William Kuhn to approve the June board meeting minutes.** Rollcall vote: unanimous approval.
9. Directors' Reports.
  - a. William Kuhn
    - William is in Portugal; he is meeting with local environmentalists regarding eucalyptus trees
  - b. Andrew Aasen
    - Andrew is awaiting a public hearing regarding the incorporation of Mountain View. He has also announced he will be running for representative of Oregon's 5th congressional district
  - c. Robin Vora
    - Robin was appointed for the OR Soil and water Commission. His term starts in the fall.

The next board meeting will be at 6pm on September 21, 2023, at the East Bend Public Library.

There being no further business, the meeting was adjourned at 8:00 p.m.

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Erin Kilcullen, General Manager



**DESCHUTES COUNTY SOIL & WATER CONSERVATION DISTRICT**

Board of Directors Meeting – May 18, 2023  
 Meeting location: Bend Downtown Library, OR with a  
 Zoom option available

Motions made:	Vote result
<p><b><i>Motion #1 made by Robin Vora, seconded by William Kuhn to pay OACD dues at \$768 for the year.</i></b> There were no objections.</p>	<p>Unanimous approval.</p>
<p><b><i>Motion #2 made by William Kuhn, seconded by Andrew Aasen that the board has received the presented Treasurers reports for April 2023.</i></b>            There were no objections.</p>	<p>Unanimous approval.</p>
<p><b><i>Motion #3 made by Andrew Aasen, seconded by William Kuhn to approve the July 2023 board meeting minutes.</i></b> There were no objections.</p>	<p>Unanimous approval.</p>

**Addendum: Motions of the Board Meeting – August 17, 2023**